

INTERNATIONAL STUDENT DIRECT APPLICATION FORM



UNIVERSITY OF
GLOUCESTERSHIRE

at Cheltenham and Gloucester

UNDERGRADUATE

For applications made outside of the University and College Admissions Services (UCAS)

All applicants are required to send full certified transcripts (in English) with their applications.

Student number:

Part 1: Personal details

Surname / Family name:		Title (Ms/Mrs/Miss/Mr/other):	
Given names:	Male/Female:	Date of birth (DD/MM/YY):	
Correspondence address including any area code:			
Telephone (daytime & evening, including code):	Fax:	Email:	
Home address including any area code & postcode (if different from correspondence address):			
Telephone (daytime & evening, including code):	Fax:	Email:	
Country of domicile:	Nationality:	Passport no:	
Disability/special needs: Please enter 'Yes' if you have a physical or sensory disability which might in some way affect your studies at the institution or may require special facilities or treatment. Please tick appropriate box in Part 7 and provide full details in Part 6.			

Part 2: Details of the programme for which you are applying

Course name and subject area (where known)	Mode of study: full-time	Year and Month of entry	Level i.e. Year 1 Year 2* Year 3*
How did you learn about this course?			

*** Please complete Part 4**

Office use only (please tick relevant box)

Offer	Unconditional Offer	Conditional Offer	
Conditions to be met:			
Entry Level	Level 1	Level 2	Level 3
Admission tutor signature		Date	

Part 3: Academic Qualifications

3.1 Last two educational establishments attended (including your current institution):

Name and address of the two most recent educational establishments attended	From		To		FT or PT*
	Month	Year	Month	Year	

* FT = Full-time PT = Part-time

3.2 Give details of completed academic qualifications (attach certified transcripts):

Name of Institution	Name of Qualification	Grade	Date obtained

3.3 Give details of academic qualifications not yet completed:

Name of Institution	Name of Qualification	Grade	Date expected

3.4 English language qualification:

Is English your first language? If 'no', please enclose evidence of proficiency in English

Part 4: Applying for Advanced Standing (Credit Transfer)

Applicants who wish to be considered for direct admission to Level 2 or Level 3, must submit an academic transcript of their previous programme of study. This document should include confirmation of the **institution; validating body; course/programme title studied; your full name; dates of study;** and (where appropriate) **modules passed, credit points achieved and final award.** If no transcript was produced, provide a certificate or a formal letter from the institution confirming the above information. If you submit a copy that has not been stamped or otherwise authenticated, we reserve the right to contact the institution to verify details, or may ask you to present the original document when you register at the University of Gloucestershire.

If you have studied at an institution which does not have formal links with the University of Gloucestershire, you may also be asked to provide evidence of the content and learning outcomes of the programme/modules studied (e.g. extracts from a course handbook, module descriptors, or a webpage).

I enclose (please tick relevant box)

<input type="checkbox"/>	Academic Transcript	<input type="checkbox"/>	Certificate of Award	<input type="checkbox"/>	Letter confirming award	<input type="checkbox"/>	Programme description
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If you do not yet have a transcript/certificate of confirmed results to submit, please confirm:

Date when you expect to send us confirmed results	
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Part 7: Equal Opportunities

The university is required to monitor the effectiveness its Equal Opportunities policies. We must therefore record certain information about the ethnic origin and disability status of all our applicants. You are therefore required to complete the section below.

Ethnic origin (please tick one code)	
11 White - British	33 Asian or Asian British - Bangladeshi
12 White - Irish	34 Chinese
13 White - Scottish	39 Other Asian background
14 Irish Traveller	41 Mixed – White and Black Caribbean
19 Other White background	42 Mixed – White and Black African
21 Black or Black British - Caribbean	43 Mixed – White and Asian
22 Black or Black British - African	49 Other Mixed background
29 Other Black background	80 Other Ethnic background
31 Asian or Asian British - Indian	98 Information Refused
32 Asian or Asian British - Pakistan	

Student with a disability (please tick one code)	
00 No known disability	08 Multiple Disabilities
01 Dyslexia	09 A disability not listed above
02 Blind/ are partially sighted	10 Autistic Spectrum Disorder
03 Deaf/Have a hearing Impairment	
04 Wheelchair user/have mobility difficulties	
05 Personal care support	
06 Mental health difficulties	
07 An unseen disability, e.g. diabetes, epilepsy, asthma	

Part 8: Applicant Declaration

Declaration: I confirm that the information given on this form is complete and accurate and no information or other material has been omitted. I agree to comply with the regulations of the institution. I give my consent to the processing of my data by the University of Gloucestershire.

Signature of applicant:

Date:

Send this form with:

- referee's reference (in a sealed envelope)
- official copy of the award certificate / transcript if your highest academic qualification is from a non-UK-based institution or Examinations Board
- evidence of proficiency in English language (e.g. IELTS certificate), if English is not your first language
- copy of passport where available

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